



Application for Admission Preschool and Extended Day (Kindergarten)

Today's Date: _____ Applying for (month and year): _____

- Preschool** (Age 3)
 Preschool (Age 4)
 Extended Day (Kindergarten) (Age 5)

Child

Male _____
 Female _____ Birth Date _____

School District of Residence: _____

Previous School Experience: _____

Location	Dates
_____	_____
_____	_____

How did you hear of CVMS? Please check one: Current CVMS parent Relative Newspaper Ad Website
 Other: _____

Mother or Guardian

Address (number & street) _____

(City, state & zip code) _____

Occupation/Employer _____

Home Phone/Cell _____ Work Phone _____

Why are you considering Montessori school at this time? _____

In a few words tell us about your child. _____

What areas do you think your child finds challenging? _____

Please see reverse

FOR OFFICE USE ONLY

App/Fee Rec _____
 Check # _____
 Add to List _____
 Interview Date _____

Offered _____
 Offer mailed _____
 Return deadline _____
 Accepted/Dec. _____

Rec. Deposit _____
 Add to Master Lists _____
 Bill Tuition/Fees _____

Create Customer _____
 Class Placement _____

Brothers & Sisters

Names and Ages

Grandparents

Names and Addresses

Optional - used for newsletter mailing and/or fund development only.

APPLICATION POLICY

The CVMS Preprimary Level is a three-year curriculum, culminating in Extended Day (Kindergarten). In order to benefit the child, this program should not be undertaken for fewer than two years.

The Chemung Valley Montessori School admits students of any race, color, nationality and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. CVMS does not discriminate on the basis of race, color, national and ethnic origin in administration of educational policies, admissions policies, and scholarship programs.

Applicants age four and up are interviewed. Interviewing does not imply or guarantee an offer of admission. When no openings are available, applicants will be placed on the Wait List. In the event of an opening, children in this group will be considered for enrollment, based upon age and gender, in accordance with the Montessori principles of education.

Transfer students from other Montessori schools, siblings of currently enrolled students, and children of staff members may be granted priority for enrollment.

You may contact the Administrator or Head of School at any time to determine your child’s admission status.

This application is valid for three years from the application date. However, if an offer of enrollment is declined for any reason, the application will be withdrawn from our listing.

APPLICATION PROCEDURE

1. Parents are welcome to meet with the Administrator or Head of School to observe a class and tour the facility.
2. Parents submit an *Application for Admission* accompanied by a non-refundable application fee of \$75.00. Checks should be made out to the *Chemung Valley Montessori School*.
3. Head of School determines the availability of enrollment:
 - a. If an opening is available, the Head of School schedules an interview with the prospective student, parents and a classroom teacher to determine the appropriateness of placement.
 - b. If no opening is available, the student is placed on the wait list.
4. If enrollment is offered, parents are notified of fee requirements and submit a non-refundable deposit, part of which will be applied towards tuition payments. Checks should be made out to *Chemung Valley Montessori School*.

Notify the school right away if you change your address or phone number.

I have read and understand the above information.

Signature(s) of Parent(s) or Guardian(s):

Mother/Guardian

Father/Guardian

Date